



Chapter 1

Federal Acquisition Service

- Introduction
 - Definitions of Success
 - Federal Acquisition Service (FAS) Personnel
 - Contractor Assistance Visits (CAVs)
 - Administrative Report Card



Success

Federal Acquisition Service

- Success through the customer's eyes
 - On time, on budget
- Success through the Contractor's eyes
 - Making sales, developing business
- Success through GSA's eyes
 - Right product or service, delivered on time, at or below contract price, complying with Terms and Conditions





FAS Personnel

Federal Acquisition Service

- Procurement Contracting Officer (PCO)
 - Awards your contract
 - Handles day-to-day contracting issues

- Administrative Contracting Officer (ACO)
 - Tracks Industrial Funding Fee (IFF) payments
 - Oversees Quarterly Sales Reporting
 - Assists with other compliance issues

 - ACO Locator: http://vsc.gsa.gov/vsc/pco_aco.cfm





Pricelist Format

Federal Acquisition Service

- Volume Discounts
- Prompt Payment Terms
- Acceptance of the Government commercial credit card
- Delivery terms
- Expedited delivery





Account Numbering System

Federal Acquisition Service

- Purchase cards may be either VISA or MasterCard
 - VISA cards will begin with either 4486 or 4716
 - MasterCard cards will begin with 5568

➤ [More information!](#)

